Disposal Process (Draft)

Corporate Plan, Policy and Strategies

Ward Members

Service Operational requirements

External Enquiries

Asset Management ongoing strategic review of portfolio including rationalisation

Executive Member – Highways, Travel and Assets

Asset Management Review Group (AMRG)

Representatives from all Service areas

Chair: Assistant Director Assets and Environment

Asset retained for service remaining under review

Period of 4 weeks for service area expression of interest. Extended to 3 months with business case

Executive Member – Highways, Travel and Assets

Asset Management Team to:
1) Update Terrier
2) Process Disposal as delegated
3) Prepare Executive report for disposals over £250,000
4) Comment on Service Executive Report for disposals over £250,000

Once constitutional authority to progress is obtained, the Asset Management Team to prepare marketing information to share with public sector partners (OPE) and update EPIMS as part of marketing process

Asset Management Team to progress transaction in consultation with the delegated decision

End of Process